

HOW TO PAY

- Please allow until 1pm on the following day before making payment using the first 2 of the following methods.
- **By telephone** Credit / debit card payments only. Automated payment line 0345 470 6040 (24 hours / 7 days a week). Have vehicle details and PCN Number ready.
- **Online** at www.lincolnshire.gov.uk/cpe. Follow links for online payments.
- **By post** using the payment slip below to:
Central Processing Unit, PO Box 10282, Nottingham, NG17 0DX.
Allow 2 working days for 1st class post and 5 for 2nd class.

IF YOU BELIEVE THAT THE PENALTY SHOULD NOT BE PAID AND WISH TO CHALLENGE THIS PCN YOU MAY DO SO VIA ONE OF THE FOLLOWING METHODS. CHALLENGES CANNOT BE MADE OVER THE TELEPHONE, HOWEVER IF YOU ARE UNABLE TO WRITE OR EMAIL, OR HAVE ANY OTHER ENQUIRY, PLEASE TELEPHONE 0345 470 6040.

- **Write to the**
Central Processing Unit, PO Box 10282, Nottingham, NG17 0DX.
or
- **complete a challenge** to your PCN online via the following web link
www.lincolnshire.gov.uk/cpe
If you require further clarification on how to challenge your PCN please telephone 0345 470 6040 and select option 2.
or
- **E-mail** parking.enforcement@nottscc.gov.uk

Please quote the PCN Number, the vehicle registration and your address in all documentation

Details of the Council's policy and approach to challenges can be found at www.lincolnshire.gov.uk/cpe, or seen at the Council's offices - all cases will be considered on their individual circumstances. Please do not send payment with any challenge.

If you challenge this PCN within 14 days and the challenge is rejected, the Council will usually re-offer the 14 day discount period.

IF THE PENALTY CHARGE IS NOT PAID OR CHALLENGED

If the penalty charge is not paid on or before the end of the 28 day period as specified on the front of this notice or successfully challenged, the Council may serve a Notice to Owner (NiO) on the owner of the vehicle requiring payment of the penalty charge. The owner can then make representations to the Council and may appeal to an independent adjudicator if those representations are rejected. The NiO will contain instructions for doing this

If you challenge this PCN but the Central Processing Unit issues an NiO anyway, the owner must follow the instructions on the NiO.

Further information about Civil Parking Enforcement (including PCNs and NiOs) is available online at www.patrol-uk.info